



Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## City of Littleton Meeting Agenda - Final Next Generation Advisory Committee

Thursday, April 7, 2022

6:30 PM to 8:30 PM

Community Room

### Study Session

#### **1. Introductions** – 15 minutes

- a) Staff
- b) Board Members

#### **2. Role of NGAC** – 15 minutes

- a) Council Member Barr
  - a. What is the committee's role in advising council?
  - b. Comprehensive Plan overview
  - c. Council 2-year Work Plan – prioritizing key topics

#### **3. Administrative Process** – 45 minutes

- a) Staff training
  - a. City Manager's office - Leadership Framework
  - b. City Clerk's office – Open Meetings Law, Colorado Open Records Act, Use of city issued email, Minutes
  - c. Staff liaison – OneDrive for file storage/management

#### **4. Meeting schedule/format** – 20 minutes

- a) First Thursday of each month at 6:30 p.m. at the Littleton Center, Community Room – in person
  - a. May 5, 2022 - Elect leadership, vote on first priority topic, outline the goal of the deliverable
  - b. June 2, 2022 - Work on first priority topic
  - c. July 7, 2022 – Finalize deliverable, vote to submit to council

#### **5. Review of future topics** – 20 minutes

- Inclusionary Housing Ordinance
- Geneva Village
- Parks Master Plan
- Water Resources Master Plan
- Homelessness (partnership with Samma Fox and joint coordinator)
- Transportation (partnership with Public Works and Transportation & Mobility Board)
- DIEB policy integration (partnership with Human Resources)
- Formation of a Sustainability Commission – parameters and guidelines

#### **6. Adjournment**

*The public is invited to attend all regular meetings or study sessions of the city council or any city authority, board, commission, or committee. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to attend at or participate in any such meeting.*